



YOUR DISCLOSURE & BARRING SERVICE - CRB

New DBS Update Service

From June 2013, the Disclosure and Barring Service introduced a new service called, the Update Service. This eliminates the need to carry out and pay for a full annual DBS check (provided no offences, cautions, or convictions have been added since the time of the DBS check).

The cost of this DBS service is £13 per year, and must be applied for with your certificate number, within 19 days of the receipt of your DBS certificate. This is a very strict deadline. Please follow the Disclosure and Barring Service website link - <https://secure.crbonline.gov.uk/crsc/subscriber>. You will get an ID number with your registration that you need to log on to for this service.

Upon subscription of this service, WNA/HMR each year will perform a status check. The benefits of this service is not only the annual saving and hassle of documents but it also allows you to take your certificate from one job to the next and view which employers have accessed your certificate.

To check the progress of your DBS certificate, use the DBS tracking service on <https://secure.crbonline.gov.uk/enquiry/enquirySearch.do>

If you are already registered with the update service, please sign below to give us consent for an online status check and thereafter to receive up-to-date information in relation to your DBS. You will need to provide us with an original copy of your enhanced DBS Certificate number.

I hereby give consent for WNA & HMR to complete a Disclosures & Barring Service Check.

Print Name _____

Signature _____

Date: _____

Date of Birth: _____

DBS Certificate Number _____

(Must be an enhanced DBS check)